Co-operative Housing Federation of Toronto Inc.

Please don't forget!

CHFT's next member meeting is

Wednesday, November 25, 2009 7:00 p.m.
at the Metro Central YMCA
20 Grosvenor Street in Room 2A/2B

This is the budget meeting. It is important to have your co-op represented. If your delegate can't make it, please try and find another member who can.
Meeting packages will be mailed to co-op delegates this week.

Please contact Angela Calderone, angela@coophousing.com or 416 465-8688 extension 206 for more information.

658 Danforth Avenue, Suite 306, Toronto, Ontario M4J 5B9
Telephone: (416) 465-8688 Fax: (416) 465-8337 E-mail: info@coophousing.com
Web site: www.coophousing.com

Co-operative Housing Federation of Toronto Inc.

Memo to: All members
From: Tom Clement
Date: November 10, 2009
Subject: CHFT Diversity Scholarship Information Sessions

We have organized 4 CHFT Diversity Scholarship Information Sessions. These sessions will give interested students, their parents and guardians the opportunity to have their questions answered about the scholarship program and the application process.

The sessions will be held on

Wednesday, December 2, at 7:00 p.m.
Windmill Line Co-operative Homes
125 Scadding Avenue, 10th Floor meeting room
Toronto, Ontario M5A 4H8

Tuesday, December 8, 2009 at 7:00 p.m.
Barsa Kelly/Cari-Can Co-operative Homes in the meeting room
1 Coin Street
Toronto, Ontario M8V 3Y9

Monday, December 14, 2009 at 7:00 p.m.
Campden Green Co-operative Homes in the meeting room
70 Alford Crescent, #1
Scarborough, Ontario M1B 3L7

Tuesday, December 15, 2009 at 7:00 p.m.
William Lyon Mackenzie Housing Co-operative in the meeting room
299 Mullen Drive, #92 ½
Thornhill, Ontario L4J 3W3

Please contact Angela Calderone at angela@coophousing.com with any questions.

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Education Event

Date change

We've had to move our Education Event from November to January. Please hold the new date.

Date: **Saturday, January 30, 2010**
Time: 9:30 a.m. to 4:30 p.m.
Place: Metro Hall
55 John Street, Toronto

Join us for an exciting day of workshops and discussions with co-op members from across Toronto and York Region

There will be three workshops to choose from in the morning and three workshops to choose from in the afternoon. Your registration fee will include lunch.

Information will be coming to your co-op in the coming weeks about the exciting workshops that we will be offering.

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Web: www.coophousing.com

Terrace Housing Co-operative, 88 Mutual Street, Toronto, ON M5B 2N3
(416) 368-7140, fax (416) 368-7146
terraceco-op@rogers.com

Full Time Co-ordinator

Terrace Housing Co-operative Inc.

Terrace Co-operative Homes is a 104 unit 14 storey apartment building located at Dundas and Church. We are a diverse community in the heart of downtown Toronto.

We are looking for a Co-ordinator to manage the day-to-day operation of our co-op and work closely with the Board of Directors. The Co-ordinator is expected to work 35 hours per week with one to two evening shifts for attendance at meetings.

Responsibilities:

- Financial planning and control
- legal issues, arrears and subsidy administration
- Property maintenance and development
- Membership administration
- Supervision of the administrative assistant
- Supervision of the cleaning staff
- Supervision of maintenance worker
- Community Development
- Corporate affairs management

Qualifications:

- Minimum of 5 yrs experience managing the operations of a housing co-op.
- Experience in supervising staff and overseeing contractors.
- Experience in the development and management of operational plans.
- Proficiency in Microsoft software, NewViews and HMWorx.
- Good knowledge of the SHRA and the Co-operative Corporations Act

A competitive salary and CHF Canada benefits package will be offered.

Application Deadline: January 31st, 2009

Please submit your cover letter in writing to:

Email: terraceco-op@rogers.com

Fax: (416) 368-7146

Mail:
Terrace Housing Co-operative Inc.
88 Mutual Street
Toronto ON
M5B 2N3

No phone calls please. Thank you for your interest in the position but only those chosen for an interview will be contacted.

COACTION • STAFFASSOCIATION

Executive Director

Founded in 1979, CoAction is a member-based co-operative staff association. We provide networking, education and advocacy services to our members, housing co-operative staff working primarily in the Toronto Region.

The executive director is responsible for the successful leadership and management of CoAction according to the direction set by the board of directors and membership. Hours are variable, but average approximately 30 per month. The executive director works mainly from their home office, with occasional duties carried out at CoAction's office.

Key Duties & Responsibilities

- Member Services - Oversee the implementation and evaluation of programs and services (i.e., educational workshops, newsletter, coaching, referral to lawyer).
- Recruitment & Membership – Promote the organization and welcome new members.
- Corporate Services – Advise the board on all aspects of CoAction's activities.
- Office Administration – Oversee the day-to-day operation of the organization.
- Financial Management – Work with the board to develop a budget. Ensure sound bookkeeping procedures are followed. Administer funds within the approved budget.
- Sector Relations – Foster good working relationships with sector organizations.

Qualifications

- Knowledge of the leadership and management principles of a non-profit member-based organization.
- Knowledge of the co-operative housing sector within Canada, especially the role of staff.
- Knowledge of federal and provincial legislation governing non-profit and co-operative organizations.
- Knowledge of financial management and budgeting.
- Strong communication skills.
- Experience with job/career coaching would be an asset.
- Computer proficiency with word processing, spreadsheets, financial management, data base, email and internet.
- Competence in the following: creativity/innovation, flexibility, problem solving, strategic thinking.

Application by email preferred, to new.ed@coactionsa.org. Applications must be received by noon on Thursday, November 26, 2009.

EMAIL INFO@COACTIONSA.ORG TEL 416.575.0810 FAX 416.575.0812
CO-OPERATIVE HOUSING EMPLOYEES ASSOIATION INC. 260 ADELAIDE STREET EAST, BOX 52, TORONTO ON M5A 1N1

Human Rights and Housing

Wednesday, November 25, 2009

Windmill Line Co-op
125 Scadding Avenue
(east of Sherbourne & south of Front Streets)
Toronto
10:00 a.m. – 4:00 p.m.
(continental breakfast available from 9:30 am)

Registration Fees
Early-bird rate -
CoAction member $75
Other staff $100
Notes:
* No GST is charged.
* Includes lunch.

To Register
Mail your form and payment to CoAction. Registrations will be confirmed by email.

Cancellation Policy
There are no refunds for cancellations received after 4:00 p.m. November 19. Before this date there is a fee of $10.

Good sense,
is no scents!

There have been a number of changes related to human rights in Ontario. We will consider three aspects:

1. The new claims process has now been in place for over a year. How is it working? What is the impact on housing co-ops?

2. The *Accessibility for Ontarians with Disabilities Act* came into effect in June 2005. The aim of the *Act* is to make Ontario accessible by 2025. The government is currently developing accessibility standards that will help businesses and organisations meet this goal. Standards are being developed in five important areas: customer service, transportation, information and communications, built environment and employment. In this workshop we will look at the draft Built Environment Standard.

3. Earlier this month the Human Rights Commission published the *Policy on Human Rights and Rental Housing*. It identifies barriers to housing and how they can be eliminated. We will facilitate a roundtable discussion on the implications for housing co-ops. (Note: Co-ops should consult their lawyer about the specific impact of this policy on their individual co-op.)

4. Have an advance look at the draft Model Human Rights By-law being developed by CHF Canada, Ontario Region.

John Fraser from the Centre for Equality Rights in Accommodation (CERA) will cover the new human rights process and the draft built environment standard.

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Human Rights and Housing
Wednesday, November 25, 2009

Registration Form:

CoAction member: Yes ☐ No ☐ Payment Enclosed: _____

Name: _____

Co-op: _____

Phone: _____ Position: _____

Signature: _____

E-mail: _____

Special Needs: _____

_____

Note: Co-ops should consult their lawyer about the specific impact of the Policy on Human Rights and Rental Housing on their individual co-op.

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bleecker st co-op
artsweek, 2009

85 Bleecker Street, Community Room

November 13: 6pm-8pm (Opening Reception Cocktail Party)
November 14: 4pm-8pm (Opera Recital 7-8pm)
November 15: 11am-4pm
November 16: 4pm-8pm
November 17: 5pm-8pm
November 18: 4pm-7:30pm (Film Screening @7:30: “Different Points of View”)
November 19: 7pm-9pm (Closing Reception/Musical Performances)