

CoACTION

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The Internet as a Business Tool

Wednesday, January 30, 2008

Bleecker Street Housing Co-op

85 Bleecker Street
(east of Sherbourne &
south of Wellesley)
Toronto
9:30 a.m. - 12:30 p.m.
(continental breakfast
available from 9:00 am)

Registration Fees:

CoAction member \$25
Other staff \$40
No GST is charged.

To Register:

To register, fax in the
form and mail your
cheque to CoAction.
Registration will be
confirmed by email
once your payment is
received.

Register before
January 18 to ensure
this session proceeds.

Cancellation Policy:

There are no refunds
for cancellations
received after 4:00
p.m. Friday, Jan 25.
Before this date there
is a fee of \$10.

**Good sense,
is no scents!**

The Internet is an important business tool for co-ops. Finding information on the World Wide Web and communicating using e-mail is fast, easy and effective. Learn how to evaluate the quality of information you find. The Internet can also be an effective tool for marketing your co-op and communicating with members.

Come to this workshop to learn how to:

- get connected
- find what you need to find
- stay safe
- stay organized
- create a web presence for your co-op

Brian Eng works at CHFT and Main-Gerrard Co-op. He also is a computer consultant focusing on website development.

Note:

The workshop will be held in the Bleecker Street Co-op Computer Centre. Every two registrants will share one computer. Space is limited so register early.

Registration Form: CoAction member: Yes No

Name: _____

Co-op: _____

Phone: _____ Position: _____

Signature: _____

E-mail: _____

Special Needs: _____