

JOB POSTING

The Agency for Co-operative Housing

The Agency for Co-operative Housing administers the operating agreements of 541 not-for-profit housing co-operatives in PEI, Ontario, Alberta and British Columbia on behalf of Canada Mortgage and Housing Corporation. A non-governmental organization, the Agency and its 44 employees are based in Ottawa and regional service centres in Toronto, Calgary and Vancouver.

Manager, Information Services Ottawa

Reporting to the Director, Corporate Services, the Manager, Information Services is responsible for the strategic and operational management of the Agency's information systems and technology. She or he identifies requirements, advises management of appropriate solutions, and develops and controls budgets and work plans. The Manager oversees initiatives to develop custom software applications for use within the Agency and co-ordinates a team of in-house and external programmers tasked with developing and enhancing the Agency's automated information system. He or she manages the relationship with the Agency's external IT-management services provider, ensuring the acquisition, deployment and operation of effective communications technology and computer systems and networks, both physical and virtual, throughout the Agency. The Manager is a member of the Agency's IT Governance Group and Disaster Recovery Committee.

The preferred candidate holds a post-secondary degree in information-systems management or a related field, or equivalent experience. At least three year's management experience and the demonstrated ability to lead a high-performing team are prerequisites for the position. Demonstrated budgeting and project-management skills are further requirements, along with a good working knowledge of software-development processes and database management and database software programs. Other requirements are familiarity with the following technology and software programs (or equivalent): Windows Server, Windows operating systems, Windows Office Suite, Active Directory Services, ISA Server, Exchange, VMware ESX Server, vSphere, View and Site Recovery Manager, SharePoint Server and SQL Server.

Oral communication skills sufficient to explain relevant technical matters effectively to a wide range of system users, including those not expert in computing systems, are valuable in this position.

The generous compensation package includes a competitive salary range, a group-benefits plan and a defined contribution pension plan.

If this position interests you, please send your resume in confidence to Jean Stevenson at jeanstevenson@rogers.com. We will contact only the candidates we wish to interview.